



GUARANTY TRUST ASSURANCE PLC
Plot 928A, Bishop Aboyade Cole Street, P.M.B. 80015,
Victoria Island, Lagos.
Tel: 234-01-2701560 - 5

HOUSEHOLDER/HOUSE OWNER CLAIM FORM

PERSONAL DETAILS

Name of insured _____

Address _____

Phone no: _____ Policy No: _____

DESCRIPTION OF LOSS/DAMAGE

Type Of Claim: _____ Location of Claim: _____

Date of Occurrence: _____ Time: _____

Description of Property Involved: _____
(yr, model no, make if applicable)

Description of Loss _____

Estimate of Loss/Repairs ₦ _____

PLEASE ANSWER THE FOLLOWING QUESTIONS FULLY

(a) Are you the sole owner of the property destroyed, stolen or damaged? _____

(b) Are there any hire purchase contracts in force? _____

(c) Details of hire purchase contracts

Name _____

Phone: _____

Address _____

(d) Were there at the time of the occurrence any other insurance in force on the property, whether effected by you or by any other person? If so, give full particulars. If not, Please write "NO"

(e) What was the total value of the property insured by the policy at the time of loss?

Building ₦

Content ₦

(f) Have you previously claimed against any insurer in respect of risks covered by this policy? If so, please state the name of the insurers and policy numbers if known _____

I/We declare that the above is a full and accurate statement and that the sum claimed, viz further declare that no other person except _____ has any interest in the said property.

Date _____ Signature of Insured _____

PLEASE NOTE THE FOLLOWING

Advice of Fire: - Information of any loss should at once be given to the Company, and pending their instructions, the salvage should be protected by the insured from deterioration: but the debris and the traces of the fire should not be removed till the Company's representative has an opportunity of inspecting them.

Cause of Fire:- Should be stated as explicitly as possible, and where the cause is undiscovered any suspicious incendiarism should be mentioned.

Building Claims: - The following particulars are required:-

(a) A builder's or Architect's estimate (obtained at the expense of the insured), giving dimensions and prices of the work required to place the building in the same state of repair as before the fire. If any improvements in construction are required they should be specified separately.

(b) The value of each building before the fire.

Household goods: - The following particulars are required:-

(a) A complete list of the articles damaged or destroyed.

(b) The cost price of each, and when bought.

(c) The value of each at the time of fire, after deduction for wear and tear.

(d) The value of the salvage.

N.B:- The claimant must in every case state the total value of the property covered by

the policy or policies, or by the item or items of the policies under which the claim is made.